# COMMERICAL CLEANING MINIMUM REQUIREMENTS

# 8 DOCUMENTS YOU SHOULD ASK YOUR CLEANERS FOR:



## 1) PUBLIC LIABILITY

Make sure the cleaners you hire have **\$20 Million public liability** in commercial building cleaning services.

# 2) WORKERS COMPENSATION

Make sure the cleaners you hire have full Workers Comp to cover any injuries that may occur at your school.





# 3) POLICE CLEARANCE

It is important that the cleaners, cleaning your workplace has a police clearance, not just the cleaning company. Always best to ask before starting a new contract.

# 4) COMMUNICATION BOOK

Make sure there is a communication book in the office so that you can talk to your cleaning staff when extra cleaning is needed.





#### 5) DATA SAFETY SHEETS

Cleaners who supply all the consumables need to provide the data safety sheets for you to update your insurance provider.

#### 6) SAFE WORKPLACE PRACTICES

Make sure the cleaner's provide you with a copy of their safe workplace manual to ensure it is inline with your school's protocols.



### 7) DISINFECTION PROTOCOLS

Ask you cleaners what their process is should there be a deep sanitation clean needed at your school.

#### 8) HOLIDAYS & SICK LEAVE

Ask your cleaners what happens if the regular cleaners get sick? Who cleans, and do they hold the same clearances.

